

CORPORATE CHARGE ACCOUNT CREDIT APPLICATION/TERMS

You may fax your completed application to 703-276-6660

Company Name:

Telephone No. Fax No.

Address:

Billing Address:

Bill to Attention Of: Type of Business:

Legal Structure: Corporation Partnership Sole Proprietorship

Social Security Number if Sole Proprietor

Corporate Officers or Partners

Controller: Telephone No.

=====REFERENCES=====

1. Bank Account No.

Contact Telephone No.

2. Credit Reference Account No.

Contact Telephone No.

3. Credit Reference Account No.

Contact Telephone No.

I verify the accuracy of this information and hereby give my consent for the exchange of information with the above listed references for the purpose of establishing credit.

Signed: Date:

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COMPANY NAME:

Your account will be billed semi-monthly with closing dates being the 15th and the last day of each month. Invoices are due upon receipt. Any account exceeding 30 days due (two billing periods) is considered past due. **A late fee of 1 1/2% will be added to any invoice showing a past due balance. Credit service will automatically be suspended on any account exceeding 45 days due. In the event of non-payment, the undersigned agrees to pay any and all costs incurred in collection of this account, including, but not limited to, attorney's fee of 33 1/3% of the outstanding balance.**

An administrative fee of 3.5% will be added to all current charges.

The company named above accepts responsibility for charges arising from the use of this account. In the event of unauthorized use of this account, the company named above must notify the Customer Service Department at 703-525-4500 to prevent further charges.

Any questions concerning your billing should be addressed to the Customer Service Department.

This Corporate Charge Account Credit Application may be signed by counter-part signatures and a facsimile copy of this Application shall constitute an original of such Application.

By my signature below, I acknowledge that I have read and agreed to the terms, conditions and disclosures which are part of this application and that I am authorized by the above named company to make this application on their behalf.

Agreed by:

Date:

Print Name:

Title/Position: